



Crooked River Weed Management Area

Board Meeting Minutes

January 13, 2015

2:00PM – 4:00PM

Present: Ron Halvorson, Deb Mafera, Chris Gannon, Priscilla Johnson, Brooke Gray, Kev Alexanian, Libby Stahancyk.

Ron called the meeting to order at 2:00.

- The minutes from the last meeting (Nov 4, 2014) were reviewed, Chris made a motion to accept the minutes, Kev seconded, and the minutes were unanimously approved by the board.
- The final changes to the bylaws were reviewed and accepted by the board members. Brooke made a motion to accept the final bylaws, Kev seconded and was passed unanimously. Ron signed the bylaws.
- The Secretary Policy was reviewed, and the board voted to instate the policy unanimously. Ron noticed an error in the policy as to the term of the secretary, which is actually two years rather than one year. A correction will be made and Ron will sign the policy at that time.
- The Conflict of Interest Policy was given to each of the board members present. Those with no conflict to declare went ahead and signed.
- Those board members attending the meeting signed their board member job description.

Work Plan and Budget

Priscilla introduced the latest work plan and budget for 2015. Chris had a suggestion to clarify the work plan duties to delineate the level of board involvement of certain tasks. He would like to see an "S" designation for the board providing a support role, rather than the "X" indication that the board would actually complete the task. He suggested that an "S" be put on Goal #3 Objective #2 - annual report and tax returns, Objective #3 - filing and accounting, and Goal #4 - grants and reporting. The work plan was approved by the board.

Priscilla and Eric applied for three OSWB grants totaling \$55,000. OSWB will make decisions about grant funding in February. There is approximately \$58,000 in operating funds for 2015 without these grants. The budget is a living document, changing as funds are added from grant money received. This is the last year for the \$25,000 in Title III funds. The county promises another \$17-18,000 per year for the next two years. No Title III funds will be available beyond that date.

Priscilla discussed the need for a new computer, and in the meantime she will purchase additional memory in order to run GIS. CRWMA will apply for a Facebook grant later in the year in an attempt to secure funding for a computer. Budget approval was tabled until the next meeting.

Coordinator Report

Priscilla informed the board that she is resigning her position at the CRWMA as of February 28, 2015. She is taking on more work from the Soil and Water Conservation District, as a result of Libby leaving her position at the SWCD. Libby is moving on to do restoration work for a local ranch but will remain on the CRWMA board of directors.

Eric Tucker is currently committed to contract with the CRWMA for 360 hours in 2015. Chris said that Eric might have another 40 hours that he could work if we need additional help with projects. This might help during the transition of hiring a new coordinator. Libby would like to see the CRWMA hire a full time employee rather than part time.

Libby and Chris left the meeting at 3:00

New Business:

Ron formed a hiring committee which includes Ron, Deb, Kev, Brooke, Dave and Priscilla. The committee will interview Debbie Smith, a potential candidate for the coordinator position. Priscilla handed out Debbie's resume to the board. The interview will be held at noon this Thursday. Priscilla will send an outreach to the WMA mailing list.

Priscilla discussed a potential project for the BLM funds that remain on that contract. She would like the yellow-flag iris in Dry Canyon to be sprayed. Kev suggested doing a spring backpack application using imazapyr. Priscilla has not heard back from the BLM in regards to the proposal, but will try contacting them again.

Kev and Priscilla will be doing some public education and outreach using Kev's new book, which is a compilation of essays on weed treatment. He is also preparing a homeowner's guide to weed control. Both publications are free to the public.

Old Business

The board discussed the toadflax on the abandoned property near Karen Berg's residence. Priscilla will provide Kev a map of the area and will attempt to find and contact the owner of the abandoned property. The board will then decide to do a weed pull, or spray if possible.

Ron will receive another liability insurance quote from Prineville Insurance Co sometime next week.

Motions made for adjournment at 4:20 pm.

Deb Mafera, Secretary
13 January 2015